**Coordination Committee**

**(SACCom)**

**10 April 2018**

**IEEE/HQ**

**IEEE EMC Society**

**Standards Advisory and Coordination Committee**

**IEEE/HQ, Piscataway. NJ**

**8:30 am to 10:00 am**

**Note that the links shown below are as of the meeting date. Updates will follow for the November Meeting.**

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|  | Opening of meeting Welcome and Introductions | Chair | Chair opened the meeting at 12:30 am and welcomed all in attendance |
|  | Duty to Inform | Chair | <http://www.c63.org/documents/misc/patents/C63_Patent_Call_slideset_final_1.pdf>  The “Call for Essential Patents” was presented. All in attendance agreed to abide by the IEEE patent policy |
|  | Approve minutes of National Harbor meeting | Acting Secretary | <http://www.emcs.org/standards/saccom/sac-mtgs.html>  The minutes of the EMC/Phoenix Meeting were approved, pending the attachment of the list of members in attendance |
|  | Review EMCS web site | Acting Secretary | [ttp://www.emcs.org/standards/saccomindex.html](http://www.emcs.org/standards/saccomindex.html)  No updates, such as changes in the content, were discussed. |
|  | Review Membership | Acting Secretary | <http://www.emcs.org/standards/saccom/sac-members.html>  No membership changes were made |
| 6. | Plans for 2018    Long Beach  St Louis | Chair | Review scope and plans  <http://www.emcs.org/standards/saccomindex.html>  The next SACCom meeting will be held at the Long Beach California symposium in early August 2018. A meeting in St Lewis is also planned. |
|  | Review SACCom organization meetings for 2018 | Vice chair | [SACCom meeting schedule](file:///C:\Users\Lois\Documents\Sync\Purdue\IEEE\EMCS\SACCom\2017\Wash%20DC\SACCom_Notified_Standards_Meetings_July_27_2017.xlsx)  This was not discussed as the vice chairman had not sent an updated SACCom meeting calendar |
| 7. | Updated reports since the Phoenix Meeting presented by SACCom members present | Secretary and SACCom members in attendance | No reports were presented at this meeting as no authors were in attendance to make their presentations.  The following reports were received:   1. IEC/CISPER A Heirman 2. ANSI ASC/C63 Heirman 3. AAMI/EMC Heirman 4. AIAA Lukash 5. CISPR B Hoolihan 6. SAE AE4 EMC Brumbaugh 7. IEC SC65A/WG4 Carlton 8. CENELEC TC210 EMC Jones 9. CISPR SC I Pettit 10. ISO TC20 SC14 Sargent 11. CISPR/D 12. CISPR D/A 13. CISPR WG2 Fanning 14. CENELEC CLC TC 210 Detrez |
| H | Review of standards strategic plan | VP for Standards | This was not discussed |
|  | Progress on getting additional members | Bob Scully | Reach out to SACCom members-Scully  This action remains open and ongoing |
| 9. | AOB | Chair | No AOB |
| 10. | Adjourn | Chair | The chair thanked all members for their attendance. He then closed the meeting at 10 AM. |