**Coordination Committee**

**(SACCom)**

**10 April 2018**

**IEEE/HQ**

**IEEE EMC Society**

**Standards Advisory and Coordination Committee**

**IEEE/HQ, Piscataway. NJ**

**8:30 am to 10:00 am**

**Note that the links shown below are as of the meeting date. Updates will follow for the November Meeting.**

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| --- | --- | --- | --- |
|  | Opening of meeting Welcome and Introductions | Chair | Chair opened the meeting at 12:30 am and welcomed all in attendance |
|  | Duty to Inform | Chair | <http://www.c63.org/documents/misc/patents/C63_Patent_Call_slideset_final_1.pdf> The “Call for Essential Patents” was presented. All in attendance agreed to abide by the IEEE patent policy  |
|  | Approve minutes of National Harbor meeting | Acting Secretary | <http://www.emcs.org/standards/saccom/sac-mtgs.html> The minutes of the EMC/Phoenix Meeting were approved, pending the attachment of the list of members in attendance |
|  | Review EMCS web site | Acting Secretary | [ttp://www.emcs.org/standards/saccomindex.html](http://www.emcs.org/standards/saccomindex.html) No updates, such as changes in the content, were discussed. |
|  | Review Membership | Acting Secretary | <http://www.emcs.org/standards/saccom/sac-members.html> No membership changes were made |
| 6. | Plans for 2018 Long BeachSt Louis | Chair | Review scope and plans<http://www.emcs.org/standards/saccomindex.html> The next SACCom meeting will be held at the Long Beach California symposium in early August 2018. A meeting in St Lewis is also planned.  |
|  | Review SACCom organization meetings for 2018 | Vice chair | [SACCom meeting schedule](file:///C%3A%5CUsers%5CLois%5CDocuments%5CSync%5CPurdue%5CIEEE%5CEMCS%5CSACCom%5C2017%5CWash%20DC%5CSACCom_Notified_Standards_Meetings_July_27_2017.xlsx)This was not discussed as the vice chairman had not sent an updated SACCom meeting calendar |
| 7. | Updated reports since the Phoenix Meeting presented by SACCom members present  | Secretary and SACCom members in attendance | No reports were presented at this meeting as no authors were in attendance to make their presentations.The following reports were received:1. IEC/CISPER A Heirman
2. ANSI ASC/C63 Heirman
3. AAMI/EMC Heirman
4. AIAA Lukash
5. CISPR B Hoolihan
6. SAE AE4 EMC Brumbaugh
7. IEC SC65A/WG4 Carlton
8. CENELEC TC210 EMC Jones
9. CISPR SC I Pettit
10. ISO TC20 SC14 Sargent
11. CISPR/D
12. CISPR D/A
13. CISPR WG2 Fanning
14. CENELEC CLC TC 210 Detrez
 |
|  H | Review of standards strategic plan | VP for Standards | This was not discussed |
|  | Progress on getting additional members | Bob Scully | Reach out to SACCom members-ScullyThis action remains open and ongoing |
| 9.  | AOB | Chair | No AOB |
| 10. | Adjourn | Chair | The chair thanked all members for their attendance. He then closed the meeting at 10 AM. |